

This Notice Expires 1 January 1981

PERSONNEL

8 July 1980

REPORTING OF FOREIGN GIFTS, DECORATIONS, AND AWARDS

Reference:

1. This notice is a reminder that the Foreign Gifts and Decorations Act of 1966, as amended, requires reporting of any foreign gift, decoration, or award accepted by employees or their dependents. All personnel are urged to review [redacted] which prescribes reporting requirements.

2. A new Form 4144, Report of Foreign Gift (copy attached), has been designed to facilitate reporting. These forms are available from the Honor and Merit Awards Staff, Room 1D70 Headquarters Building, extension [redacted]. Completed, signed forms must be forwarded through proper channels to the Director of Personnel Policy, Planning, and Management within required time limits (30 days for gifts, 60 days for decorations and awards).

DON I. WORTMAN
Deputy Director
for
Administration

Attachment

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